# 11 Alta Garcia Street, De Gannes Village, Siparia.

Dear Sir/Madam, To whom it may concern.

I wish to apply for the vacant position of Backstore Attendant or Replenisher in your organization.

My name is Shakemba Ishmael; I am twenty one years of age. I attended Palo Seco Secondary School from September 2009 to July 2014.

I pursued business study courses. My main subjects were Mathematics, English, Principles of Accounts, Principles of Business, Int. Science, Social Studies and Geography.

I gained the Caribbean Examination Council cxc Examination passes in Mathematics, English, Principle of business, Int. Science, Geography and Social Studies.

If my application is successful I will do my utmost best to be an asset to your organization. My past form teachers Mr.Yoki Gumbs and Ms. Shameela Singh at Palo Seco Secondary School have kindly consented to be my referees.

Attached is a copy of my curriculum vitae to assist you in your deliberation.

Yours respectfully, Shakemba Ishmael.

Resume

Personal Information

Name: Shakemba Ishmael

Address: Alta Garcia Street Siparia

Tele. No: 760 – 8108 / 386 - 7345

Date of Birth: 3rd May, 1996

Age: 21 years

Marital Status: Single

Educational Background

2009 – 2014 Palo Seco Secondary School Palo Seco Courses taken: English, Mathematics, Int. Science . Principles of Accounts, Principles of Business, . Geography and Social Studies

2003 - 2009 Siparia Boys RC Mary Street, Siparia Courses taken: Elementary subjects

Certificate Attained Caribbean Examination Council (cxc) O Level Certificate.

English General II Mathematics General III Principles of Business General III Int. Science General III Social Studies General II Geography General III

Present Training Management and Entrepreneurship College of Science, Technology and Applied Arts of Trinidad and Tobago (COSTAATT)

Interests Business Management, reading, spoken word, football and basketball

References Mr. Yoki Gumbs Teacher III Palo Seco Secondary Palo Seco Tele. NO: 772 – 7737

Ms. Shameela Singh Teacher III (68028) Palo Seco Secondary Palo Seco Tele. No: 361 – 4542